



Kenya Revenue Authority

REGISTRAR OF MOTOR VEHICLES
P.O. BOX 30440 .
NAIROBI

.....20.....

Ref: VR/
.....
.....
.....

SIR/MADAM

Ref: VEHICLE NO.

Receipt is acknowledged of your letter dated
is which you state that the above vehicle will be "off the road"
for the period..... to-:.....

Under section 15 of the Traffic Act, Cap. 403, the vehicle will be exempt from
licence fees for the above-stated period, provided it is not used on the road. This
Certificate must be returned for renewal if the vehicle remains unlicensed after that
period.

I am, Sir/Madam,
Your obedient servant,

.....
for Registrar of Motor Vehicles

N.B. -Exemption certificates are made valid as from date of receipt of
notification of non-use of a vehicle. They cannot be made valid "until further notice" but
only for a specified period. If extension of exemption is required (i.e. if the vehicle
remains off the road after date of expiry of the exemption certificate) the certificate
should be returned for renewal before the expiry date.

If the vehicle is licensed for the current period please see back of licence for procedure regarding
application for refund.